

Twice Born Ministry

HS-K-912-ADM-201: School Administration & Leadership: Administration Skills & Stewardship

Course Code: HS-K-912-ADM-201

King James Version (KJV) — Sola Scriptura Curriculum

Generated 2026-07-03

Course Description

HS-K-912-ADM-201: School Administration & Leadership: Administration Skills & Stewardship

Course Description

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

This course is part of **Layer 4 — Expansion Tracks — Career Tracks** (Track A: Ministry / Pastoral / Biblical Counseling) in the Twice Born Ministry Bible School catalog. **College category:** Education & Pedagogy.

Course Details

| Field | Value |

|-----|-----|

| **Course Code** | HS-K-912-ADM-201 |

| **Career Track** | A — Ministry / Pastoral / Biblical Counseling |

| **Catalog Track** | School Administration & Leadership |

| **College Category** | Education & Pedagogy |

| **Credit Hours** | 0 |

| **Weeks** | 12 |

| **Lessons** | 12 |

| **Prerequisites** | Prior School Administration & Leadership band course |

| **Homeschool Band** | 9-12 |

| **Primary Text** | King James Version (KJV) |

| **Source / Resources** | Core Knowledge + KJV; TBM expansion 2026 |

TBM Cross-References

- EDU-ADM-101

• • BS-FND-100

Learning Outcomes

Upon completion, students will be able to:

1. Explain core concepts and vocabulary for this vocational domain at college introductory level.
2. Apply biblical ethics when secular models conflict with Kingdom priorities.
3. Complete practical assignments, scenarios, or lab exercises with documented integrity.
4. Articulate connections between vocation, stewardship, and local church ministry.
5. Pass module quizzes and capstone assessments at 70% or higher.

Assessment Overview

- **Module quizzes:** JSON per module (multiple choice + short answer).
- **Assignments:** 3–4 rubric-graded projects.
- **Group projects:** 2 collaborative exercises.
- **Final exam:** Comprehensive short and extended responses.
- **Video scripts:** 3–5 instructor scripts for optional production.

Christian Guardrails

- KJV citation standard; Christ-centered instruction.
- Career exploration does not replace licensure, trade apprenticeships, or professional counsel where required.
- AI tools may assist research but not replace original work or pastoral judgment.

Accreditation Alignment (TRACS/ABHE rubric)

See `accreditation/ACCREDITATION.json` and `accreditation/SYLLABUS_ACCREDITATION.md` for measurable SLOs, Carnegie credit-hour justification, assessment matrix, rubrics, required readings, and academic integrity statement. Master rubric: `Publishing/Bible_School/ACCREDITATION_STANDARDS.md`.

Instructor Notes

Professor `Shepherd` AI instructor shortcode: `[tb_ai_instructor course_code="HS-K-912-ADM-201"]`

Twice Born Ministry Bible School — Layer 4 — Expansion Tracks Career Tracks

Course Modules

HS-K-912-ADM-201 — Lesson 1: Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 1 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference `SPECIALIZATION_SOURCES.md` and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Stewardship

The earth is the LORD's, and the fulness thereof (Psalm 24:1, KJV). Every vocation—"accounting, medicine, media, or cloud engineering—"is borrowed stewardship.

Apply this principle while studying **Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Intermediate I)

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone

call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 1: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 1 Summary: We examined **Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 2. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

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Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

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Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

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HS-K-912-ADM-201 — Lesson 2: Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 2 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference SPECIALIZATION_SOURCES.md and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Truth

Buy the truth, and sell it not (Proverbs 23:23, KJV). Financial reports, news scripts, and research data must reflect reality—"not convenience.

Apply this principle while studying **Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate I)

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.

- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 2: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 2 Summary: We examined **Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 3. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

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Supplemental Reading and Reflection

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HS-K-912-ADM-201 — Lesson 3: Guided Skill Building I — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 3 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Guided Skill Building I — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

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Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Wisdom

If any of you lack wisdom, let him ask of God (James 1:5, KJV). Markets, laws, and technologies change; Scripture-grounded wisdom endures.

Apply this principle while studying **Guided Skill Building I — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Guided Skill Building I — School Administration & Leadership (Intermediate I)

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
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TBM & Catalog Cross-References

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Application for Vocation and Ministry

Guided Skill Building I — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 3: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Guided Skill Building I — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 3 Summary: We examined **Guided Skill Building I — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 4. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

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Ministry Case Study

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Worship Integration

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Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Historical Figure Spotlight

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Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

HS-K-912-ADM-201 — Lesson 4: Guided Skill Building II — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 4 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Guided Skill Building II — School**

Administration & Leadership (Intermediate I) within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference SPECIALIZATION_SOURCES.md and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Stewardship

The earth is the LORD's, and the fulness thereof (Psalm 24:1, KJV). Every vocation—"accounting, medicine, media, or cloud engineering—"is borrowed stewardship.

Apply this principle while studying **Guided Skill Building II — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Guided Skill Building II — School Administration & Leadership (Intermediate I)

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.

- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Guided Skill Building II — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 4: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Guided Skill Building II — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 4 Summary: We examined **Guided Skill Building II — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 5. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Ministry Case Study

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Supplemental Reading and Reflection

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Ministry Case Study

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Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

HS-K-912-ADM-201 — Lesson 5: Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 5 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference `SPECIALIZATION_SOURCES.md` and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Truth

Buy the truth, and sell it not (Proverbs 23:23, KJV). Financial reports, news scripts, and research data must reflect reality—"not convenience.

Apply this principle while studying **Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)

should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 5: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 5 Summary: We examined **Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 6. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Ministry Case Study

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Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

HS-K-912-ADM-201 — Lesson 6: Integration with Church and Community Ministry — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 6 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Integration with Church and Community Ministry — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference SPECIALIZATION_SOURCES.md and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —” Wisdom

If any of you lack wisdom, let him ask of God (James 1:5, KJV). Markets, laws, and technologies change; Scripture-grounded wisdom endures.

Apply this principle while studying **Integration with Church and Community Ministry — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Integration with Church and Community Ministry — School Administration & Leadership (Intermediate I)

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Integration with Church and Community Ministry — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 6: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Integration with Church and Community Ministry — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 6 Summary: We examined **Integration with Church and Community Ministry — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 7. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship

using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

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Supplemental Reading and Reflection

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Ministry Case Study

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Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

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Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

HS-K-912-ADM-201 — Lesson 7: Research, Documentation, and Professional Integrity — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 7 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Research, Documentation, and Professional Integrity — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference SPECIALIZATION_SOURCES.md and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Stewardship

The earth is the LORD's, and the fulness thereof (Psalm 24:1, KJV). Every vocation—"accounting, medicine, media, or cloud engineering—"is borrowed stewardship.

Apply this principle while studying **Research, Documentation, and Professional Integrity — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where

appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Research, Documentation, and Professional Integrity — School Administration & Leadership (Intermediate I)

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Research, Documentation, and Professional Integrity — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 7: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Research, Documentation, and Professional Integrity — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 7 Summary: We examined **Research, Documentation, and Professional Integrity — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 8. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Supplemental Reading and Reflection

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Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

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Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Supplemental Reading and Reflection

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Ministry Case Study

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HS-K-912-ADM-201 — Lesson 8: Advanced Application and Problem Solving — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 8 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Advanced Application and Problem Solving — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference SPECIALIZATION_SOURCES.md and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Truth

Buy the truth, and sell it not (Proverbs 23:23, KJV). Financial reports, news scripts, and research data must reflect reality—"not convenience.

Apply this principle while studying **Advanced Application and Problem Solving — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Advanced Application and Problem Solving — School Administration & Leadership (Intermediate I)

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Advanced Application and Problem Solving — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 8: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Advanced Application and Problem Solving — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 8 Summary: We examined **Advanced Application and Problem Solving — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 9. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

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using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

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Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

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Historical Figure Spotlight

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HS-K-912-ADM-201 — Lesson 9: Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 9 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference SPECIALIZATION_SOURCES.md and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Wisdom

If any of you lack wisdom, let him ask of God (James 1:5, KJV). Markets, laws, and technologies change; Scripture-grounded wisdom endures.

Apply this principle while studying **Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify

when professional practice must yield to conscience.

Core Teaching

Theme: Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 9: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 9 Summary: We examined **Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 10. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Historical Figure Spotlight

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Historical Figure Spotlight

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Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

HS-K-912-ADM-201 — Lesson 10: Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 10 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference SPECIALIZATION_SOURCES.md and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Stewardship

The earth is the LORD's, and the fulness thereof (Psalm 24:1, KJV). Every vocation—"accounting, medicine, media, or cloud engineering—"is borrowed stewardship.

Apply this principle while studying **Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.

- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 10: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 10 Summary: We examined **Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 11. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Worship Integration

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Ministry Case Study

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Historical Figure Spotlight

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Worship Integration

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Worship Integration

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Ministry Case Study

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Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Historical Figure Spotlight

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Ministry Case Study

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HS-K-912-ADM-201 — Lesson 11: Mid-Course Synthesis and Review — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 11 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Mid-Course Synthesis and Review — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference `SPECIALIZATION_SOURCES.md` and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —" Truth

Buy the truth, and sell it not (Proverbs 23:23, KJV). Financial reports, news scripts, and research data must reflect reality—"not convenience.

Apply this principle while studying **Mid-Course Synthesis and Review — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Mid-Course Synthesis and Review — School Administration & Leadership (Intermediate I)

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Mid-Course Synthesis and Review — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 11: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Mid-Course Synthesis and Review — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 11 Summary: We examined **Mid-Course Synthesis and Review — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to Lesson 12. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

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Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

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Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Worship Integration

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Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

HS-K-912-ADM-201 — Lesson 12: Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Intermediate I)

Introduction

Welcome to Lesson 12 of **School Administration & Leadership: Administration Skills & Stewardship** (HS-K-912-ADM-201). This session explores **Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Intermediate I)** within the **Track A — Ministry / Pastoral / Biblical Counseling** pathway at Twice Born Ministry Bible School.

This career track extends Twice Born Ministry's Layer 2 theology and ministry courses (TH-, PM-, CS-, MN-) with college-level pastoral formation. Cross-reference SPECIALIZATION_SOURCES.md and TBM books noted in your syllabus.

This is **Layer 4 — Career Tracks** content at college level (or high school dual-enrollment where noted). The King James Version remains the citation standard for all scripture. Complete BS-FND-100 or listed prerequisites before advanced modules.

Pray for wisdom before studying. Career competence without Christ-centered character produces skilled workers who build on sand. We pursue excellence **as unto the Lord** (Colossians 3:23).

Christian Ethics Integration —” Wisdom

If any of you lack wisdom, let him ask of God (James 1:5, KJV). Markets, laws, and technologies change; Scripture-grounded wisdom endures.

Apply this principle while studying **Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Intermediate I)**: document ethical decisions, cite KJV where appropriate, and identify when professional practice must yield to conscience.

Core Teaching

Theme: Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Intermediate I)

Peter exhorts elders to feed the flock willingly, not for filthy lucre, being examples rather than lords (1 Peter 5:2-3, KJV). Pastoral ministry is exemplary leadership. Character precedes charisma; humility precedes platform.

The Lord is my shepherd; I shall not want (Psalm 23:1, KJV). Pastoral care flows from the Chief Shepherd's pattern—leading, feeding, protecting, and restoring sheep who stray. Every visit, phone call, and prayer embodies this metaphor when conducted in Scripture-saturated love.

Practical Focus

Christ-honoring school administration & leadership for grades 9-12. Hands-on learning, Scripture integration, and stewardship framing. 2 Timothy 3:16-17 (KJV); Colossians 3:23 (KJV)

Competency targets for this lesson:

- Define key terms and industry-standard vocabulary at introductory level.
- Identify biblical principles that govern ethical decisions in this domain.
- Complete hands-on or scenario-based exercises in assignments and quizzes.
- Connect vocational skills to local church ministry or community service where applicable.

Professional Standards

Career track courses prepare students for further education, certification programs, or bi-vocational ministry—they do not replace licensure, trade union apprenticeships, CPA/legal counsel, or seminary ordination tracks unless explicitly stated in prerequisites.

TBM & Catalog Cross-References

- EDU-ADM-101
- • BS-FND-100

Application for Vocation and Ministry

Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Intermediate I) should change how you work, lead, serve customers, and witness.

Pastoral practice: Draft a ministry response, visit plan, or counseling scenario tied to this lesson. Discuss with mentor or elder board member.

Personal devotion: Write a brief prayer connecting today's vocational theme to Christ's lordship over your schedule, income, and relationships.

Local church: Share one insight with your pastor, deacon team, or small group—especially where bi-vocational ministry applies.

Evangelism: Prepare a 60-second testimony linking honest work or digital stewardship to the gospel hope you profess.

Lab, Scenario, or Field Exercise

Exercise 12: Role-play a pastoral visit, counseling intake, or board meeting scenario. Debrief using scripture and ethics checklists.

Document assumptions, resources consulted, and limitations. Submit via LMS with honor statement. Supervised field hours may count toward capstone portfolios where approved by cohort facilitator.

Discussion Questions

How does **Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Intermediate I)** align with Colossians 3:23 ("as to the Lord")?

What secular practice in this field most often conflicts with biblical ethics?

Which prerequisite course or TBM resource best supports this lesson?

How would you teach this topic to a high school dual-enrollment student?

What is one measurable action you will take this week based on this lesson?

Summary and Next Steps

Lesson 12 Summary: We examined **Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Intermediate I)** through scripture, vocational standards, and ministry application.

Action item: Complete the module quiz (70% to pass) and begin assignment work if due this week.

Preview: Continue to the capstone module. Review SPECIALIZATION_SOURCES.md or Kingdom Capital / TBM Marketing docs as listed in your syllabus.

Soli Deo gloria — whether ye eat or drink, or whatsoever ye do, do all to the glory of God (1 Corinthians 10:31).

Supplemental Reading and Reflection

Assign one chapter from a standard systematic theology textbook or equivalent lecture notes. Summarize the author's definitions, note where Scripture proofs appear, and evaluate whether the Bible truly supports each claim. Theology students must read widely yet judge all teaching by the Word. Write a half-page response connecting supplemental reading to this lesson's theme.

Worship Integration

Select a hymn or worship song rich in biblical doctrine (e.g., "Holy, Holy, Holy," "And Can It Be," "A Mighty Fortress"). Analyze its lyrics for theological accuracy in light of this lesson. Lead family worship using that hymn, reading one supporting passage before singing. Theology should enliven corporate praise, not remain abstract.

Ministry Case Study

Imagine a congregant confused about this lesson's topic after watching online teaching that contradicts historic evangelical doctrine. Draft a pastoral response email that (1) expresses empathy, (2) clarifies

biblical teaching with two references, (3) invites in-person conversation, and (4) avoids condescension. Pastoral communication is part of theological training, not an optional soft skill.

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Historical Figure Spotlight

Research one defender of orthodoxy related to this doctrine—Augustine, Athanasius, Luther, Calvin, Spurgeon, or a modern missionary martyr. Write 150 words on how their context shaped their emphasis. Standing on their shoulders, we inherit confessions forged in controversy. Imitate their courage and Scripture saturation, not necessarily every cultural application.

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Historical Figure Spotlight

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Historical Figure Spotlight

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Supplemental Reading and Reflection

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Appendix A — Assignments

Week 01

Week 01 Assignment — Reflection Journal

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 1: Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Int

Learning objective (Bloom's taxonomy)

Students will **analyze** course content from **HS-K-912-ADM-201 — Lesson 1: Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Int** with KJV integration and measurable evidence in the submission.

Task

Analyze: Write a 300–500 word reflection on **HS-K-912-ADM-201 — Lesson 1: Introduction and Biblical Stewardship Foundations — School Administration & Leadership (Int**. Include at least two KJV citations and one personal application.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Introduction, Biblical

Week 02

Week 02 Assignment — Memory Verse Application

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 2: Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate)

Learning objective (Bloom's taxonomy)

Students will **apply** course content from **HS-K-912-ADM-201 — Lesson 2: Core Vocabulary, Tools, and Safety Ethics — School Administration & Leadership (Intermediate)** with KJV integration and measurable evidence in the submission.

Task

Apply: Recite this week's memory verse from memory, then write 250 words explaining how it applies to daily discipleship.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Vocabulary, Tools

Week 03

Week 03 Assignment — Expository Outline

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 3: Guided Skill Building I — School Administration & Leadership (Intermediate I)

Learning objective (Bloom's taxonomy)

Students will **outline** course content from **HS-K-912-ADM-201 — Lesson 3: Guided Skill Building I — School Administration & Leadership (Intermediate I)** with KJV integration and measurable evidence in the submission.

Task

Outline: Produce a structured outline (400+ words) for the main passage in **HS-K-912-ADM-201 — Lesson 3: Guided Skill Building I — School Administration & Leadership (Intermediate I)**. Include pericope titles and one-sentence themes.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Guided, Skill

Week 04

Week 04 Assignment — Discussion Response

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 4: Guided Skill Building II — School Administration & Leadership (Intermediate I)

Learning objective (Bloom's taxonomy)

Students will **explain** course content from **HS-K-912-ADM-201 — Lesson 4: Guided Skill Building II — School Administration & Leadership (Intermediate I)** with KJV integration and measurable evidence in the submission.

Task

Explain: Answer two discussion prompts from the Week 4 reading in 200 words each. Cite KJV only.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Guided, Skill

Week 05

Week 05 Assignment — Practical Ministry Step

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 5: Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)

Learning objective (Bloom's taxonomy)

Students will **demonstrate** course content from **HS-K-912-ADM-201 — Lesson 5: Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)** with KJV integration and measurable evidence in the submission.

Task

Demonstrate: Complete one practical ministry action tied to **HS-K-912-ADM-201 — Lesson 5: Case Studies and Real-World Scenarios — School Administration & Leadership (Intermediate I)** (visit, prayer walk, family worship, or service). Submit a 200-word report plus optional photo upload.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Manual review (practical/upload).

Pass: 70%

Rubric (100 points)

Week 06

Week 06 Assignment — Witness Outline

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 6: Integration with Church and Community Ministry — School Administration & Leadership (Interm

Learning objective (Bloom's taxonomy)

Students will **construct** course content from **HS-K-912-ADM-201 — Lesson 6: Integration with Church and Community Ministry — School Administration & Leadership (Interm** with KJV integration and measurable evidence in the submission.

Task

Construct: Draft a 3-minute spoken witness outline using this week's theme. Include gospel bridge, one objection with biblical answer, and call to faith.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Integration, Church

Week 07

Week 07 Assignment — Cross-Reference Study

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 7: Research, Documentation, and Professional Integrity — School Administration & Leadership (I)

Learning objective (Bloom's taxonomy)

Students will **compare** course content from **HS-K-912-ADM-201 — Lesson 7: Research, Documentation, and Professional Integrity — School Administration & Leadership (I** with KJV integration and measurable evidence in the submission.

Task

Compare: Find three cross-references that illuminate **HS-K-912-ADM-201 — Lesson 7: Research, Documentation, and Professional Integrity — School Administration & Leadership (I**. Write 400 words comparing themes (OT + NT).

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Research, Documentation

Week 08

Week 08 Assignment — Historical Context Brief

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 8: Advanced Application and Problem Solving — School Administration & Leadership (Intermediate)

Learning objective (Bloom's taxonomy)

Students will **describe** course content from **HS-K-912-ADM-201 — Lesson 8: Advanced Application and Problem Solving — School Administration & Leadership (Intermediate)** with KJV integration and measurable evidence in the submission.

Task

Describe: Write 350 words on historical/literary context for **HS-K-912-ADM-201 — Lesson 8: Advanced Application and Problem Solving — School Administration & Leadership (Intermediate)**. Minimum four KJV citations.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Advanced, Application

Week 09

Week 09 Assignment — Christological Connection Essay

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 9: Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)

Learning objective (Bloom's taxonomy)

Students will **evaluate** course content from **HS-K-912-ADM-201 — Lesson 9: Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)** with KJV integration and measurable evidence in the submission.

Task

Evaluate: Explain how **HS-K-912-ADM-201 — Lesson 9: Ethics, Law, and Kingdom Priorities — School Administration & Leadership (Intermediate I)** points to Christ in 400–600 words. Use literal-grammatical-historical method.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Ethics, Kingdom

Week 10

Week 10 Assignment — Teaching Prep

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 10: Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)

Learning objective (Bloom's taxonomy)

Students will **design** course content from **HS-K-912-ADM-201 — Lesson 10: Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)** with KJV integration and measurable evidence in the submission.

Task

Design: Prepare a 5-minute teaching outline for **HS-K-912-ADM-201 — Lesson 10: Collaborative Project and Peer Review — School Administration & Leadership (Intermediate I)** suitable for a small group or homeschool lesson.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)

Auto-grade hints

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Collaborative, Project

Week 11

Week 11 Assignment — Integration & Review

Course: HS-K-912-ADM-201 · Administration Skills & Stewardship

Week focus: HS-K-912-ADM-201 — Lesson 12: Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Interm

Learning objective (Bloom's taxonomy)

Students will **synthesize** course content from **HS-K-912-ADM-201 — Lesson 12: Capstone: Ministry-Integrated Mastery Project — School Administration & Leadership (Interm** with KJV integration and measurable evidence in the submission.

Task

Synthesize: Synthesize the top five themes from Administration Skills & Stewardship. 600 words, minimum six KJV citations, one paragraph on personal growth.

Submit: Text via LMS assignment form. PDF upload optional for longer work.

Grading

Grading mode: Auto-grade eligible (written text).

Pass: 70%

Rubric (100 points)**Auto-grade hints**

Keywords for automated pre-check: KJV, Christ, Scripture, God, Lesson, Capstone, Ministry

Week 12**Learning objective (Bloom's taxonomy)**

Students will **create** an original ministry artifact synthesizing Administration Skills & Stewardship with KJV fidelity and scholarship-gallery quality.

Creative Ministry Project — HS-K-912-ADM-201

Course: School Administration & Leadership: Administration Skills & Stewardship

Integrate professional skills from **School Administration & Leadership** with gospel witness. Submit a capstone artifact (report, demo, portfolio piece, or ministry plan) with KJV integration and rubric self-assessment. Minimum 70% to pass; 75% for Kingdom Excellence distinction.

Rubric**Grading**

Grading mode: Manual review (creative upload).

Pass: 70%

Rubric (100 points)**Creative Ministry Project****Creative Ministry Project — HS-K-912-ADM-201**

Course: School Administration & Leadership: Administration Skills & Stewardship

Integrate professional skills from **School Administration & Leadership** with gospel witness. Submit a capstone artifact (report, demo, portfolio piece, or ministry plan) with KJV integration and rubric self-assessment. Minimum 70% to pass; 75% for Kingdom Excellence distinction.

Rubric